

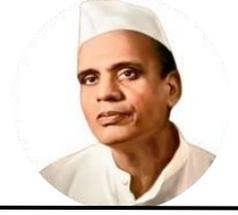
Sane Guruji Shikshan Prasarak Mandal's Nasik Road
ART'S AND COMMERCE COLLEGE, BARAGAON PIMPRI

Tal- Sinnar Dis t- Nashik 422103 (CAAN019760)

Affiliated to Savitribai Phule Pune University Pune (PU/NS/AC/158/2012)

E-Mail- bpimpricollege@gmail.com/ Phone 02551-287651 (AISHE: C-41468)

Website- www.bpimpricollege.in **Principal – K. B. Sonawane**



RULES & REGULATIONS AND CODE OF CONDUCT FOR NON-TEACHING STAFF

Every no teaching staff employed in the Art's and Commerce college Baragaon pimpri will discharge his/her duties professionally and attentively and shall bind to the Code of Conduct as follows:

- He/ She will be loyal to this college and remain punctual at his duties.
- He/ She will abide with integrity by being in words and actions.
- He/ She will be supportive and cooperate with other staff members.
- He/ She will establish healthy relationship with fellow staff and students through sound interactions.
- He/ She will maintain professional boundaries with staff and students.
- He/ She will give dignity by treating students with care and benevolence.
- He/ She will be responsible and meet the required standard for every assigned task.
- He/ She will respect every staff member and give mutual respect, trust and confidentiality.
- He/ She will be committed to the wellbeing of individuals, the wider community and the common good of all people.
- He/ She must value and respect the hierarchy in the Administration.
- He/ She should adhere strictly to the official resumption/ closing time and must wear uniform as decided by the SGSPM's Nasik Road.
- He/ She must respect and maintain the hierarchy in the Administration
- He/ She must respect and maintain the hierarchy in the Administration Must not use unlawful individuals to perform official duties.




PRINCIPAL
ART'S & COMMERCE COLLEGE
Baragaon Pimpri, Tal. Sinnar, Dist. Nashik